La Escondida Celebration Center
2018 Payment Policy

A deposit of $500 is required to save the date and begin paperwork and planning towards your event. The deposit is applied toward your overall balance.

- The deposit is non-refundable, unless the date is re-booked. The deposit may be moved to another date, if done within 9 months of the date. **At least ½ of the facility rental contract must be paid 12 months before the event, an additional ¼ paid 6 months before the event and the last ¼ one month before the event.** In case the event must be cancelled, a partial refund of the TOTAL facility rental fee minus the deposit may be refunded. It will be based on the number of days prior to the event and services already rendered or contracted for.
- Once the contact is agreed upon, you may make monthly installments on the balance.
- Any and all balances are due 30 days prior to the event.
- **We are happy to talk with you about your specific circumstances and may make changes to this policy as needed.**

Payments may be made by:

Cash – you will receive a photograph email receipt
Personal check, money order, cashiers check… - you will receive a photograph email receipt.
Honeybook – you can submit credit card payments following the link in your online proposal. There is an added 3% service fee to use Honeybook after the initial $500 deposit.
PayPal – you will receive an emailed invoice from which you will be linked to PayPal for services. There is an added 3% service fee to use PayPal after the initial $500 deposit.

Why is there a fee to use a credit card through Honeybook and PayPal? All credit cards charge a percentage fee to the businesses that accept them. Most businesses build this fee into their charges and every client is charged the additional fee whether they use a credit card or not. We do not build in the fee because not all of our clients use credit cards. Only those that use a credit card and only for the amount they use the card for are charged the fee. We feel this is a fair way to distribute this cost.

You may bring deposit or payments to La Escondida or mail them. Appointments must be made for deposit or payment drop off. You may mail payments to:

La Escondida Celebration Center (make checks payable to La Escondida)
C/O Candy Berkley
9888 Escondida Road
San Antonio, Texas 78023

Make Checks Payable to: La Escondida Celebration Center. Be sure the event date is clearly noted on the left bottom corner of each check sent.

If you have questions, please contact Candy Berkley by email or phone.
laescondidaevents@gmail.com
210-313-4209

La Escondida Celebration Center – the natural place to be!